How to view your Timetable



This manual contains pertinent information about viewing your Timetable through the slc.me portal

August 2024



About

This How-to Guide will allow you to view the Timetable for your courses.

Log into your slc.me Portal

Scroll Down until you see the small black & white icons:

1. Click on 'Timetable – Academic Records'

	Course Evaluations	ē	Outlook	۲	Blackboard	T	Teams
7	UR SLC		slc.me Apps		Transcript – Academic Progress	\bigoplus	Grades - Academic Records
6	Fees – Financial Account	Z	Enrolment - Academic Records		Timetable – Academic Records	Р. _ў .	Academic Accomodations
	Apply to Graduate – Academic Records	ංරු	My Hub	ζΞ	Applicant Hub – Student Services Center	ô	DUO Registration
Ģ	Live Chat & Support	8	File Shares	Ō	Print Services	000	SLC Libraries
in	LinkedIn Learning	Ê۵	College Website	C	Staff Directory	€	Password Reset Setup
0	SNAP! Identity Update	≶≡	Renew Accommodation Letter	>	Innovation Hub Booking		

- 2. You will be brought to the PeopleSoft 'Student Homepage'
- 3. Click on 'Academic Records'

	Academic Progress	
Incomplet	e 25%	EBA
	75% Complete	
Financial Account	Profile	Tasks
	20	į
		2 To Do's
Admissions	SLC Blackboard	SLC Email
		×



4. Click on 'View My Classes/Schedule'

←						
Course History						
Course History	Course History					
Tiew My Classes/Schedule						
View Grades	Class 14	Description 1	Term ↑↓	Grade 11	Units 1	Status ↑↓
Enrolment Verification Letter	ACCT 30	Managerial Accounting	Fall 2023		3.00	🔶 In Progress
View Unofficial Transcript	BLAW 1	Business Law: Contract/Tort	Fall 2023		3.00	In Progress
Request Official Transcript	CARE 20	Career and Placement Prep	Fall 2023		3.00	🔶 In Progress
Physication for Graduation	COMP 97	Intermediate Excel and Access	Fall 2023		3.00	🔶 In Progress
Student Accomodations View	GENE 165	Intro to Intercultural Comm	Fall 2023		3.00	In Progress
	HUMA 1079	Organizational Behaviour	Fall 2023		3.00	In Progress
	HUMA 4	Training and Development	Fall 2023		3.00	🔶 In Progress

5. Click on 'By Date'

View My Classes				
Fall 2023 Undergraduate				
Course History	By Class		By Date	
View My Classes/Schedule	Printable Page	Show Enrolled Classes Show Dropped Classes	0	
is View Grades	~ ACCT 30 Managerial Accounting			
Enrolment Verification Letter	Status Units Grading Basis	Grade Academic Program	Requirement Designation	
View Unofficial Transcript	Enrolled 3.00 St. Lawrence Grading Scheme	Business - Human Resources		
Request Official Transcript	Class Start/End Dates	Days and Times	Room	
Application for Graduation	09/06/2023 - 12/15/2023	Days: Thursday Times: 8:30AM to 11:30AM	Alternate Delivery	
Student Accomodations View	Enrollment Deadlines No Exams Scheduled			
	V RI AW 1 Business Law: Contract/Tort			

6. Click on 'Calendar View'

View My Classes				
Fall 2023 Undergraduate				
Course History		By Class		By Date
View My Classes/Schedule	Printable Page	Show Enrolled	Classes Show Dropped Classes Show	v Exam Schedule
View Grades			List View Calendar View	
Enrolment Verification Letter		From 11/0	03/2023 To 11/09/2023	
View Unofficial Transcript	Friday November 3			
	11:30AM	GENE 165 Lecture	Room: Kingston 33090	Status: Enrolled
Request Official Transcript	Monday November 6			
Application for Graduation	1:30PM	COMP 97 Laboratory	Room: Kingston Bus Computer Lb 11400	Status: Enrolled
Student Accomodations View	Tuesday November 7			
	8:30AM	HUMA 1079 Lecture	Room: Kingston K01040	Status: Enrolled
	2:30PM	BLAW 1 Lecture	Room: Alternate Delivery	Status: Enrolled



7. Click on one of your classes to see further information about the course:

View My Classes								
Fall 2023 Undergraduate								
Course History			By Class				By Date	
View My Classes/Schedule	Printable Pa	age		Show Enrolled Classes		Show Dropped Classes Show Exam Schedu		
🐻 View Grades				List Vie	w Calendar View			
Enrolment Verification Letter			Week of 11/03	/2023 Etart Time	8:00AM	End Time 6:00PM		
Free View Unofficial Transcript	T							
	Time	Monday Oct 30	Tuesday Oct 31	Wednesday Nov 1	Thursday Nov 2	Friday Nov 3	Saturday Nov 4	
Request Official Transcript	12:00PM							
Physication for Graduation	42-200M							
Student Accomodations View	1:00PM					GENE 165 Lecture 11:30 AM-2:30 PM Room: Kingston 33090		
	1:30PM							
	2:00PM							
	2:30PM	COMP 97 Laboratory 1:30 PM-4:30 PM			CARE 20 Lecture 2:30 PM-3:30 PM			
	3:00PM	Room: Kingston Bus Computer Lb 11400			Room: Kingston Class Room 44110			
	3:30PM		BLAW 1 Lecture 2:30 PM-5:30 PM					
	4:00PM		Room: Alternate Delivery	CARE 20 Lecture				
	4:30PM			3:30 PM-5:30 PM Room: Kingston 33090				
	5:00PM							

8. Click on 'Meeting Information'

Mee	ting Information	Enrollment Information	Class Det	ails	Class Availability
CARE	20 Career and Placement Pre	p			
					Status : Oper
Jnits	Grading	Instru	tion Mode	Location	Status : Ope Campus



9. You will now be able to view other details, including room, time of class, and instructor's name

		Class Inform	ation	>
Meeting Information	En	rollment Information	Class Details	Class Availability
CARE 20 Career and Pla	cement Prep			Status : Open
Meeting Dates	Days	Times	Room	Instructor
09/06/2023 - 12/15/2023	Wednesday	3:30PM to 5:30PM	Kingston 33090	John Smith
09/06/2023 - 12/15/2023	Thursday	2:30PM to 3:30PM	Kingston Class Room 44110	John Smith