



STUDENT PAYMENT PLAN AGREEMENT – FEES BALANCE

Students are required to pay their fees balance by the posted date each semester.

By agreeing to the terms of this Payment Plan Agreement (the “Payment Plan”), you agree to pay St Lawrence College (the “College”) each of the amounts shown below, on or before the dates provided. In return, your semester fees balance will be considered in good standing by the College and no late fees will be applied.

NAME	STUDENT ID #
ADDRESS	CITY / PC
PHONE	EMAIL
PROGRAM	CAMPUS
SEMESTER	YEAR
	FEES BALANCE OWING
	\$500

NOTES:

SCHEDULE OF PAYMENTS:

	DATE	PAYMENT AMOUNT \$
1		
2		
3		
4		
		\$500

TERMS:

Default of one or more of these payments, **without prior approval of the Student A/R Clerk**, shall void this Payment Plan.

Consequences of this Payment Plan becoming void include:

- the application of a \$150 late payment fee to your account;
- all remaining payments being due immediately;
- a Registrar’s hold placed on your account preventing the printing of transcripts and enrollment in future semesters; and/or
- Your account being referred to a third-party collections agent.

Withdrawals:

- If you decide not to attend the College and **officially** withdraw no later than ten (10) business days from the beginning of the term, a \$500 withdrawal fee will be applied to your account. Any payments already made will be applied against this amount with any remaining balance due immediately. All other charges will be removed, and any remaining credit will be refunded.
- If you officially withdraw from the College, **after** ten (10) business days from the beginning of the term, this payment plan becomes void. You will be required to pay the full amount owing of the semester tuition and fees due immediately.
- If you **do not** officially withdraw, you will still be required to pay all tuition and compulsory fees for your program.

I agree to the terms of this Student Payment Plan Agreement as outlined above:

STUDENT SIGNATURE

DATE

SIGNATURE- COLLEGE APPROVAL

DATE