

## Citation and Referencing Quick Guide

### In-text Citation

In-text citations, in most cases, combine the element of the author of a work and the year of publication. Direct quotations also include the page number, paragraph number, or time stamp, in parentheses following the closing quotation marks. For example, “A quote” (Smith, 2019, p. 2).

Type of Citation	Signal Phrase	Parenthetical
One author	Hanson (2017)	(Hanson, 2017)
Two authors	Moghari and Marandi (2017)	(Moghari & Marandi, 2017)
Three or more authors	Wolchik et al. (2000)	(Wolchik et al., 2000)
Group/institution author	Queen’s University (2010)	(Queen’s University, 2010)
Group/institution author, abbreviation. First citation:	College of Nurses of Ontario (CNO, 2018)	(College of Nurses of Ontario [CNO], 2018)
Subsequent citations:	CNO (2018)	(CNO, 2018)
Multiple works	Brown (2005) and Lee (2010)	(Brown, 2005; Lee, 2010)
No date	Ellis (n.d.)	(Ellis, n.d.)
No author (use title)	<i>Winter Weather</i> (2016)	( <i>Winter Weather</i> , 2016)
Personal communication	J. Lee (personal communication, May 1, 2011)	(J. Lee, personal communication, May 1, 2011)

*Publication Manual, 7<sup>th</sup> edition: In-text citation (8.10-8.21, p. 261-268)*

### Sample Sentences:

Benjafield (2012) was a valuable resource in this study.

Students might have financial and academic questions (Brown, 2005; Lee, 2010).

Canadian Nuclear Laboratories (n.d.) claims the site “holds unique expertise” (para. 1).

The work was “a major teaching triumph” (Moghari & Marandi, 2017, p. 369).

Vizzini finds the situation “inconceivable!” (Reiner, 1987, 16:26).

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### References

Different types of references require different information, but they generally follow the following model. References should be arranged alphabetically in a reference list at the end of the paper.

#### General Reference Entry Format:

Author(s). (Date of Publication). Title. Publisher. Or Journal Title, Volume(Issue). Page Range  
(for Chapters or Journal Articles). Retrieval Information (DOI or URL).

Remember: Google is a search engine, not a source. Consult more than an abstract or an image from a web search. Examine the original source and determine its credibility before using it.

*Publication Manual, 7<sup>th</sup> edition: Four elements of a reference (9.4, p. 283)*

#### Sample References:

Consult the references list below for sample references for a book, newspaper article, website, blog post, journal article, and film. List up to twenty authors completely. If there are more than twenty authors, list the first nineteen, insert an ellipsis, then write the name of the final author.

### References

Benjafield, J. G. (2012). *Psychology: A concise history*. Oxford University Press.

Brown, L. (2005, May 12). Struggling students get \$6.2 billion boost. *The Toronto Star*, A1.

Canadian Nuclear Laboratories. (n.d.). *Laboratories and project sites*.

<http://www.cnl.ca/en/home/about/locations/default.aspx>

Lee, C. (2010, November 18). How to cite something you found on a website in APA style. *APA Style Blog*. <http://blog.apastyle.org/apastyle/2010/11/how-to-cite-something-you-found-on-a-website-in-apa-style.html>

Moghari, M. H., & Marandi, S. S. (2017). Triumph through texting: Restoring learners' interest in grammar. *ReCALL*, 29(3), 357-372. <https://doi.org/10.1017/s0958344017000167>

Reiner, R. (Director). (1987). *The princess bride* [Film]. Metro Goldwyn Mayer.