

AC105: Progression: Appendix A

Policy Title:	Progression Policy – Appendix A
Policy Number:	AC105
Owner:	Sr. Vice President Academic & Student Success
Approved by:	Senior Leadership Team
Effective Date:	September 2026
Reference:	
Links to Other Policy:	

APPENDIX A CHART SUMMARY

Program	Progression Requirement
Bachelor of Science - Nursing (Honours)	65% in core courses, 60% in electives
Communicative Disorders Assistant	60% or higher in each course
Honours Bachelor of Behavioural Psychology	2.0 GPA per term
Medical Laboratory Assistant/Technician	60% or higher in each course
Medical Laboratory Science	63% or higher in each course
Primary Care Paramedic	70% or higher in all PARA courses
Practical Nurse	67% in core courses, 50% in other courses
Pre-Service Firefighter	70% or higher in all FIRE courses
Trades Apprenticeship	1.7 GPA per level, 2.3 GPA in final level
Veterinary Technology	60% in core courses, 50% in other courses

APPENDIX A: PROGRESSION POLICIES FOR FULL-TIME STUDENTS BY PROGRAM

Bachelor of Science - Nursing (Honours) (SLC Degree) [dev. Sept. 2021]

Admission

One 4U English
 One 4U Chemistry
 One 4U Biology
 One 4U Mathematics (for students who begin in Fall 2020)
 Two other 4U/M courses
 Minimum 75% overall average

Academic Standing

To be in good academic standing and progress in the BScN program, a student must:

- 1) *Meet all conditions of admission.*
- 2) *Achieve a minimum of 65% in each required Nursing and Science Course.*
- 3) *Achieve a minimum grade of 60% in each elective course.*
- 4) *Demonstrate satisfactory clinical and laboratory performance in courses where clinical experience is required. Failure to demonstrate satisfactory performance in these areas constitutes failure in the course regardless of numerical grade; therefore, all aspects of the course must be repeated.*
- 5) *Complete all course evaluation components.*
- 6) *Students must be enrolled in courses from their program of study with a course load equivalent to at least 70% of the normal course credits or 2/3 of the normal course load for each semester of their program of study to be considered full time.*
- 7) *Demonstrates safe, ethical, and professional practice as outlined by Student Code of Conduct, professional nursing regulatory bodies' code of ethics and competencies and host clinical agencies. A student may be deemed unsafe in a practice course and may be removed from a practice course for this reason.*

Program of Study

To register for any course, a student must meet all pre-requisites and co-requisites. If a student does not meet this requirement, the student will be withdrawn by the registrar from the course.

A student who fails a nursing practice course and/or who has been absent from the BScN program or from a nursing practice course for one semester or more will be required to take the Resumption of Clinical Practice course and must be successful in this course in order to continue in any subsequent nursing practice course.

Students must successfully pass all required courses in one semester to progress to the required courses in the subsequent semester.

Completion of Course Work

In addition to achieving a minimum of 65% overall for all core courses and 60% overall for non-core, elective courses, submission of all required course work/assignments is required to be considered for course credit. Non-submission of any of the required course assignments will result in an F grade. **Failure to complete all evaluative**

components/requisite submissions for each course, prior to the end of classes in the BScN program, will result in ineligibility for course credit.

Lateness:

Late assignments are not normally accepted. **If accepted, assignments are penalized by 10% per day or part thereof for up to 5 days and includes weekends. After that date, a late assignment will be assigned a grade of zero.** Submissions of all late assignments will be documented in the student academic file by the course professor. All assignments must be submitted to complete the course, therefore regardless of a zero grade, the assignment must still be submitted as per the assignment outline.

If a student wishes to request an extension in the event of extenuating circumstances, students are responsible for discussing the concern with the course professor as soon as possible (4 to 5 days prior to the due date). It is important for the student to communicate with the course professor in a timely manner. Written request for an assignment extension received by the course professor within 24 hours of the due date may be granted (e.g., in the event of illness or death in the family)

Assessments and Absences

Students are expected to complete assessments when scheduled. If exceptional circumstances arise such as, a serious illness that the student cannot present for the assessment or adequately prepare for the assessment, a death in a student's immediate family, or a legal obligation such as Jury duty, etc., the Course Professor must be notified **prior** to the assessment date where possible. Vacations planned outside of reading weeks, during the academic semester, or the posted entire exam period will not be supported, nor considered. Early departures that affect assessments will not be considered as exceptional circumstances.

There is **NO** supplemental / re-write examination or work offered within the BScN program.

Probation

A student is subject to a probationary period of two full time academic semesters for failure to meet any of the above criteria under Academic Standing. If the student meets the conditions of Academic Standing, and does not have any other failures, the student will be released from academic probation.

Withdrawal from the Program

A student is required to withdraw from the School of Nursing if while on probation, if the student:

- 1) Does not satisfy all conditions of the Academic Standing criteria.
- 2) Fails to obtain the minimum academic grade and satisfactory clinical and lab performance where appropriate in any required course on a second attempt.

A student who is required to withdraw may petition the Senior Vice President Academic (SVPA) for re-admission after one calendar year. Such an appeal should have a recommendation from the Associate Dean of the school before being considered.

Students in good academic standing who choose to discontinue their studies at the end of the first or any other year, with successful completion of that year, may apply for re-admission with advanced standing. Cases are considered on an individual basis.

Degree Requirements: Bachelor of Science – Nursing (Honours) Degree Program

St. Lawrence College's (SLC) Bachelor of Science in Nursing (Honours) prepares graduates for the complex and varied role of a Registered Nurse in the provision of safe, competent, ethical, compassionate, and evidence-informed nursing care across all practice settings.

To graduate with a Bachelor of Science – Nursing (Honours) degree, a student must meet all stated degree requirements:

1. Complete all nursing and science courses including clinical requirements where appropriate with a 65% minimum grade in each
2. Complete all elective courses with a minimum grade of 60% in each
3. Complete all courses for the BScN degree within 7 years of the first enrollment in the degree.

Communicative Disorders Assistant [rev. Sept. 2015]

Students must achieve a final grade of 60% (C- grade) or higher in each course, in order to advance in the program and to graduate.

Honours Bachelor of Behavioural Psychology (HBBP) [rev. Sept. 2026]

Academic Standing

Term-based Grade Point Averages (term GPA) are used to determine each student's eligibility to progress through the program as a full-time student. Students will progress from one semester to the next in good academic standing upon meeting all of the following requirements in a given term:

1. A minimum term GPA of 2.0 (63-66%) across all degree requirements, including both breadth and discipline-related courses; and no fails. Students who meet these requirements are eligible to progress to the next semester where applicable.

Promotion on Academic Probation

Academic probation applies to students who do not meet the minimum overall acceptable achievement requirements for progression in the Honours Bachelor of Behavioural Psychology program. Students who do not achieve a minimum term GPA of 2.0 (63-66%) across all degree requirements and/or fail a course may be permitted to progress on academic probation, subject to the following conditions:

- Students may register in the subsequent semester; however, registration is subject to course prerequisites and space availability.
- Progression on probation does not guarantee eligibility for practicum or full-time status.

First Probation (P1):

Students placed on academic probation for the first time are strongly encouraged to meet with the Program Coordinator to review academic performance, identify areas of concern, and develop an informal learning and success plan.

Second Probation (P2):

Students placed on academic probation for a second term are required to meet with the Program Coordinator to develop a Learning Contract. The Learning Contract outlines the student's responsibilities, required supports, performance expectations, and conditions for continued enrollment in the program.

Program Exit

Students who do not achieve the minimum GPA of 2.0 (63-66%) for three semesters, will be exited from the Honours Bachelor of Behavioural Psychology program.

Students who are exited from the program are required to sit out for one academic semester before being eligible to apply for re-entry, subject to College policies and program availability.

Medical Laboratory Assistant/Technician [rev. Sept. 2016]

The continuance mark in this program is 60% (C- grade). Students may continue in this program if they achieve the continuance mark in all courses, excluding the general education courses.

Medical Laboratory Science [rev. Sept. 2016]

The continuance mark in this program is 63% (C grade). Students may continue in this program if they achieve the continuance mark in all courses, excluding the general education courses.

Primary Care Paramedic [rev. Sept. 2016]

The continuance mark in this program is 70% (B- grade). Students may continue in this program if they achieve the continuance mark in all (PARA) courses.

Practical Nurse [rev. Sept. 2016]

The continuance mark in this program is 67% (C+ grade). Students may continue in this program if they achieve the continuance mark in all courses, excluding the general education courses.

Pre-Service Firefighter Education and Training [dev. Sept. 2016]

The continuance mark in this program is 70% (B- grade). Students may continue in the program if they achieve the continuance mark in all (FIRE) courses.

Trades Apprenticeship and Attested Post Secondary programs [rev. Sept. 2026]

The continuance mark in these programs is 60% (C- grade) for all reportable subjects. Students may advance in these programs if they achieve the overall GPA of 1.7 for the trade level.

Final Level apprenticeship students must achieve the additional status of a GPA of 2.3 to be eligible to write the on-site Certification Exam.

Veterinary Technology [rev. Sept. 2020]

The continuance mark in core courses in this program is 60%. Students may continue in the program if they achieve the continuance mark in the core courses* and the pass mark (50%) in the other courses. No individual course involving techniques on live animals may be repeated more than once.

Placement for All Programs [rev. Sept. 2020]

In a program that requires placement for graduation, students who fail a placement may be permitted to repeat the same placement course once, if space permits. If a student fails that same placement for the second time, they will be required to withdraw from the program for a period of two semesters and will adhere to conditions to return.

These conditions, which are determined by the Associate Dean or Dean for the program, may include, but are not limited to, repetition of identified courses, or completion of new course(s). When conditions have been met, and the student has completed the two-semester withdrawal period, they may be permitted to make one more attempt at successfully completing the placement. If the student fails a placement for a third time, they will be required to withdraw from the program. This policy includes courses taken through Distance and/or Continuing Education. Students should be aware that the 200% rule for completion of the program is in effect.

The following programs are exceptions:

In Medical Laboratory Science, Practical Nursing and Medical Laboratory Assistant/Technician, students who fail a placement may be permitted to repeat the placement portion up to one more time based on program policies and seat availability. If the student is unsuccessful in placement for a second time, they will be required to withdraw from the program. This policy includes courses taken through Distance and/or Continuing Education. Students should be aware that the 200% rule may require re-application to the program before having time for two attempts at a placement.