

AC515: Academic Assessment

Policy Title:	Academic Assessment
Policy Number:	AC515
Owner:	Sr. Vice-President Academic
Approved by:	College Executive Team
Effective Date:	September 2020
Reference:	
Links to Other Policy:	Admission Policy

St. Lawrence College is committed to making our resources fully accessible to all persons. This document will be made available in alternative format upon request.

BACKGROUND

Purpose:

The purpose of this policy is to set requirements and conditions for student academic assessment and reassessment.

Scope:

This policy pertains to all students, faculty members, College Placement Representatives, Associate Deans/Deans, Accessibility Services, and others involved in or supporting the delivery of learning outcomes at the College.

POLICY STATEMENTS

1. The purpose of assessing and evaluating student performance is twofold:
 - a. To measure knowledge, skills, or abilities against defined competencies or learning outcomes.
 - b. To enable data-driven decision-making for advancing learning.
2. Assessment/evaluation is an ongoing process and includes components for, as, and of learning. Assessment involves systematically gathering, analyzing, and interpreting evidence to determine how well performance matches explicitly stated expectations and standards. In support of a comprehensive approach to assessment, a minimum of three different assessment strategies are implemented for each course. Students earn a passing grade by demonstrating the performance of the

learning outcomes to the required standard, as explicitly stated in the course outline.

3. Faculty post grades on the Learning Management System (Blackboard).
4. The final evaluation, or grade, is the record of each student's performance within a specific course. Corrections for grades must be brought to the attention of the applicable faculty. There is an appeal process that may be used to resolve disputes about academic issues (refer to Academic Appeals Policy).
5. Student Assessment Feedback
Providing effective feedback on tests, assignments, and other evaluative tools is an integral part of student learning and is essential to the learning process. This policy provides the framework for effective feedback to students that is timely, continuous, focused, relevant to the assessment criteria for the task, developmental, and personal to each student.
6. Student Reassessment
Students are expected to meet the originally scheduled course requirements for writing tests and examinations as scheduled and submitting assignments by the due date. Opportunity for reassessment is not a right and in many cases is not possible.

Course appendix/learning plans, which are provided to students at the beginning of the term, will indicate if reassessment is a normal option for that course.

Reassessment, due to exceptional circumstances, will be reviewed on a case-by-case basis and is at the discretion of the professor.

MONITORING

Sr. Vice-President Academic

NEXT POLICY REVISION DATE

September 2025

