

AC404: CURRICULUM DEVELOPMENT AND RENEWAL

Policy Title:	Curriculum Development and Renewal
Policy Number:	AC404
Owner:	Sr. Vice President Academic
Approved by:	College Executive Team
Effective Date:	September 2021
Reference:	this policy meets the College Quality Assurance Audit Process (CQAAP) Standards found at: http://www.ocqas.org/resources/

Links to Other Policy:

St. Lawrence College is committed to making our resources fully accessible to all persons. This document will be made available in alternative format upon request.

BACKGROUND

Definitions:

Curriculum – refers to vocational/program learning outcomes, course learning outcomes, essential employability skills, general education, content and subject matter, learning experiences, and assessments and evaluation, the purpose of which is to enable the achievement of learning goals. Curriculum is developed with the input of government, external advisory bodies, College strategic priorities, learners and faculty.

Program team – includes individuals and faculty with discipline and/or workplace setting knowledge in the specific field, the Associate Dean/ Dean and may include the technicians/technologists and Academic Managers.

Purpose:

Curriculum Development and Renewal is an essential part of the College's Program Quality Improvement System and serves many purposes:

- From the College perspective, Curriculum Development and Renewal aligns course learning outcomes with vocational/program learning outcomes, the Ontario Qualifications Framework, and essential employability skills. It also aligns course

- learning outcomes with the module design and delivery of curriculum and assessment within individual courses. Curriculum renewal provides the evidence that course and vocational/program learning outcomes are being met. In addition, curriculum development and renewal supports credit transfer and mobility.
- For community partners, Curriculum Development and renewal assures the alignment of the program with current trends or standards within the industry.
 - For the faculty team, Curriculum Development and renewal stimulates conversations about pedagogy, curriculum alignment, and assessment.
 - For students, the Curriculum Development and renewal process assures a scaffolded sequence of study over the duration of the program and helps to clarify how course learning outcomes are interconnected and related to vocational/program learning outcomes. The results of curriculum development and renewal and alignment are conveyed to students through the current course outlines and learning plans.

Scope:

Curriculum Development and Renewal is a collaborative process of reviewing, revising, creating, and aligning program curriculum, led by a representative from PPDR. The product of renewal is a progress report that addresses the most immediate curricular recommendations generated in the Formal Program Review and the requirements of the MCU Included in this report is a visual representation (program map) of the interconnection of individual courses within a program showing the progression from foundational to mastery acquisition of knowledge, skills, and attitudes.

POLICY STATEMENTS

1. All programs must complete program Curriculum Development and Renewal according to a defined schedule.
2. For bi- or multi-campus programs, there must be collaboration to create a single program of study for core vocational curriculum
3. All programs will be compliant with MCU General Education and Essential Employability Skills and OQF
4. Annual updates of Curriculum Development and Renewal are tracked on the annual program self-audit form and ongoing POS Updates.

MONITORING

It is the responsibility of the Senior Vice-President Academic to ensure this policy is fully implemented.

POLICY REVISION DATE

September 2026

SPECIFIC LINKS

APPENDIX A – PROCEDURES

For current Curriculum Development and Renewal process documents please refer to specific links noted on the Quality Assurance Folder (SLC.me).