

AC811: Program Quality Management System

Policy Title:	Program Quality Improvement System
Policy Number:	AC811
Owner:	Sr. Vice President Academic
Approved by:	College Executive Team
Policy Revision Date:	September 2021
Reference	Quality Assurance on SLC Intranet and <i>SLCQualityAssurance</i> folder on the S drive
Links to Other Policy:	AC808 Annual Self-Audit

St. Lawrence College is committed to making our resources fully accessible to all persons. This document will be made available in alternative format upon request.

BACKGROUND

Purpose:

This policy defines SLC's Program Quality Improvement System (PQIS) that ensures quality assurance mechanisms are in place to carry out and demonstrate continuous improvement.

Scope:

This policy applies to all Ontario College Certificate, Diploma, Advanced Diploma, Ontario College Graduate Certificate and Ontario Degree programs developed and conferred by St. Lawrence College, either directly or through a third party and/or offshore partner.

POLICY STATEMENTS

1. Program Quality Improvement System (PQIS) will provide a process for the ongoing and cyclical formative and summative evaluation of all College programs in all delivery modalities including those offered through third-party, International and Indigenous partners.
2. All programs will be consistent with the College mission, the program's intended purpose and the Ontario Qualifications Framework (OQF) as defined in the Ministry of Colleges and Universities (MCU) Minister's Binding Policy Directive: Framework for Programs of Instruction or the Postsecondary Education Quality Assessment Board (PEQAB), Handbook for Ontario Colleges – degree level standards, and any applicable external accreditation bodies.
3. The following policies are components of PQIS at St. Lawrence College:
 - a. Academic Policy
 - b. Annual Self-Audit Policy
 - c. LMS Standards Policy
 - d. Program Standards Policy
 - e. Course Curriculum Documentation Policy
 - f. Curriculum Development and Renewal Policy
 - g. Faculty Performance Policy
 - h. Formal Program Review Policy
 - i. New Program Assessment and Development Process
 - j. Program Advisory Committees Frequency of Meeting Policy
 - k. Program Sustainability Policy
4. All St. Lawrence College programs will participate in the components of Program Quality Improvement System (PQIS), as applicable. Aspects of the process may be modified for programs receiving external accreditation, degree programs, and apprenticeship.
5. The Program Planning, Development and Renewal Department (PPDR) will ensure all policies and supporting documents are reviewed and revised every five years. All policies are implemented annually to ensure compliance with this policy's statements.
6. PPDR will ensure all documentations regarding the PQA Policies are stored in the electronic college repository, and updated as needed.

MONITORING

It is the responsibility of the Senior Vice President, Academic and the Deans/Associate Deans to ensure adherence to the policy and to interpret the policy.

POLICY REVISION DATE

September 2026

SPECIFIC LINKS