**Research Ethics Committee Psychology (REC-P) Application Form**

**for Psychology Course-based Student Research**

Instructions:  
Complete all sections, attach all supporting materials and ensure your supervisor signs the form.  
Submit all documents to [REB@sl.on.ca](mailto:REB@sl.on.ca). Remember to copy your supervisor on all emails.

1. **Name of student researcher:**

Click here to enter your name.

1. **Student email, phone number, and address (including postal code):**

Click here to enter your student email.

Click here to enter your phone number.

Click here to enter your home address.

1. **Course name:**

PSYC45DG Applied Thesis II

1. **Name of SLC faculty supervisor:**

Click here to enter your supervisor’s name.

1. **Title of study:**

Click here to enter the title of the study.

1. **Does another Research Ethics Board (REB) need to approve this project?**

YES  NO

Click here to specify the REB.

Click here to select a date.

**STUDY PURPOSE AND RESEARCH QUESTION**

1. **What is the purpose of the study?**

Click here to enter the purpose of the study.

**What is the research question?**

Click here to enter the research question.

**PARTICIPANT POPULATION**

1. **Describe your participant population. (e.g., the number of participants, their ages, unique** characteristics, and inclusion and exclusion criteria.)

Click here to enter a detailed description of the research participants, including inclusion and exclusion.

**Describe the recruitment procedures.** (e.g.,Who will recruit participants, and when, how, and where will they be recruited?)

Click here to enter a description of when, how, and where participants will be recruited and a description of who will recruit them.

**INTERVENTION PROCEDURES**

1. **Provide a detailed description of the study/intervention procedures in which the participants are involved. Be as specific as possible.**

Click here to enter a detailed description of the tasks the participants will complete.

**Describe the frequency, duration and where the intervention will occur.** (e.g., “twice a week for 2 hours and 6 weeks,” “twenty minutes for an online survey,” “at the agency,” “the participant’s home,” “online.”)

Click here to enter a detailed description of each task’s location, frequency and duration.

**DATA COLLECTION AND ANALYSIS**

1. **What tools will you use to collect the data? Who created the measure? Describe the usage rights of the measure.** If applicable, attach a sample of the questionnaire or other data collection instruments for baseline and intervention.

Click here to enter the title/name of any tools used to collect the data.

**What type of data will be collected?**

Click here to enter a description of the collected data type.

**What is your plan for analyzing the data?**

Click here to enter a plan for analyzing the data.

**PRIVACY, CONFIDENTIALITY, DATA STORAGE AND RETENTION**

Privacy is about protecting a participant’s personal information. Confidentiality is about protecting their trust in promises you have made.

1. **How will you protect the participant’s privacy and confidentiality? Will you collect any identifiers? What steps will you take to protect privacy?** (e.g., de-identify or code data)

Click here to enter how you will protect participants’ privacy and, if you collect identifiers, what steps you will take to protect privacy.

**Where will the data be collected? Who will have access to the data? How will you protect your data from breaches in confidentiality? Where will your data be stored?** (e.g., in a locked filing cabinet, password-protected computer, and password-protected file.)

Click here to describe how you will store the data you collect, who will have access to the data and how you will protect the data.

**How long do you plan to retain your data? Why?** (e.g., for 6 months if only presenting at the Poster Gala, or if presenting outside of SLC at external conferences, identify how long you will retain the data.)

Click here to describe how long you plan to retain the data. Be specific about why you are maintaining the data, like presenting at SLC and external conferences.

**Consent forms are to be kept for 10 years or 10 years past the participant’s 18th birthday for children. Consent forms are usually held at SLC or your placement agency if required.**

Click here to enter information about storing the consent forms.

**RISKS AND BENEFITS**

1. **What are the benefits for participants in your project?**

Click here to enter a description of the benefits to your study participants.

**What are the risks to participants?** (e.g., physical, emotional, and social harm)

Click here to enter a description of the risks to the study participants.

**What procedures are in place if participants react adversely to the intervention?**

Click here to enter a description of the procedures you have in place in the case of an adverse reaction to the intervention.

**Are there risks to you? If applicable, how will you ensure your safety during the research?**

Click here to enter a description of risks to the researchers and how you will ensure your safety.

**CONSENT AND ASSENT**

1. **How will you guarantee participants’ free and informed consent and ensure that participants may withdraw at any time without penalty?**

Click here to enter a description of how you will guarantee participants’ free and informed consent.

**Describe how participants can request to remove their data and the timeframe.** (Please note that participants cannot request to remove the data if it is anonymous.)

Click here to enter a description of how participants might withdraw from the study.

**If the participant cannot consent, describe how you will ensure assent and include the assent script with the application.** (e.g., if a participant has a substitute consent giver.)

Click here to enter a description of assent if the participant is a minor or has a substitute consent giver.

**RESULTS DISSEMINATION**

1. **Describe how you plan to disseminate the results of your study.** (Where, to whom, and how will you share the results? E.g., will you share with participants, will the thesis be published at the SLC library, will you present at the Poster Gala or other conferences, etc.)

Click here to enter a description of where, to whom, and how you will share the study results.

**DATES AND SIGNATURES**

1. **Estimated start date:**

Click to select a start date.

1. **End Date:**

Click to select an end date.

**How to insert a signature:**

1. Write your signature on a white sheet of paper and take a photo of it.
2. Crop the photo close to the signature.
3. Send the photo by email and download it to your computer.
4. Insert the picture of your signature in the space below.

**Student Researcher signature:**



**SLC Faculty Supervisor signature:**



**Attach to email:**

* Thesis Proposal
* Consent form(s) and Assent script, if applicable
* Questionnaires and sample data collection instruments